



Belmont Parks and Recreation Department
30 Twin Pines Lane, Belmont, CA (650) 595-7441
www.belmont.gov



Counselor In Training (CIT)

Ages 13-17

2019 Application Packet

Applications Due Friday, May 10th, 2019 by 5:00pm

Oral interviews will be scheduled between Wednesday 5/15/19 - Thursday 5/16/19

Program Description

All volunteer hours will count towards Community Service!

Are you looking to gain experience working within the community and with youth in a fun environment?

Camp SOAR staff are looking for teens to volunteer for the 2019 Summer Camp program.

The CIT program will help develop leadership skills as well as give participants real world work experience. All applicants will need to complete an application, submit a letter of recommendation and participate in an interview.

**Selected participants must attend a mandatory training day
on Saturday, June 15th, 2019 from 9am-noon.**

Spaces are limited.

AM CIT 1:

Must volunteer for 2 weeks minimum. Shift from 8:00am-12:30pm Monday, Tuesday, Thursday, and Friday.

CIT's 1 will not attend camp on Wednesdays. AM CIT 1 is responsible for assisting staff with supervision of campers in craft and game stations, leading camp songs and providing programming ideas.

The cost is \$50 per volunteer week.

PM CIT 1:

Must volunteer for 2 weeks minimum. Shift from 12:30pm-5pm Monday, Tuesday, Thursday, and Friday.

CIT's 1 will not attend camp on Wednesdays. PM CIT 1 is responsible for assisting staff with supervision of campers in craft and game stations, leading camp songs and providing programming ideas.

The cost is \$50 per volunteer week.

CIT 2 (all day):

Must volunteer for 2 weeks minimum. Shift from Monday-Friday 9am-4:30pm. CIT 2 volunteers are responsible for assisting staff with implementation of camp activities, water play with campers, field trips, assist with supervision of campers and providing programming ideas.

CIT 2 candidates must be high school age (entering 9th to 12th). The cost is \$80 per volunteer week.

COUNSELOR IN TRAINING (CIT) APPLICATION

BELMONT PARKS AND RECREATION DEPARTMENT
30 TWIN PINES LANE BELMONT, CA 94002 650-595-7441

Applicant Name: _____ Date: _____
Address: _____ City: _____ Zip Code: _____
Requested Shirt Size: _____ Date of Birth: ____/____/____ Grade Level Completed: _____
Applicant's email: _____ Applicant Phone: _____
Guardian's Name: _____ Day Phone: () _____
E-mail: _____ Evening Phone: () _____

Please select the program for which you are eligible. Applicants will be **assigned** to the camp once the applicant has been accepted. Program fees are due **after** an applicant has been accepted into the program.

CIT 1:	AM or PM	CIT 2:
(please circle one)		
Minimum/Max Age: 13-17		Minimum Grade: Entering 9th-12th
Training Date: Saturday, June 15th 9am-12pm		Training Date: Saturday, June 15th 9am-12pm
Program Dates: June 17th-Aug 9th (8 Weeks)		Program Dates: June 17th-Aug 9th (8 Weeks)
Amount of weeks: Choose between 2-4		Amount of weeks: Choose between 2-4
Program Hours: 8:00am-12:30pm <u>OR</u> 12:30pm-5pm		Program Hours: 9:00am-4:30pm
Program Fee: \$50 per volunteer week , includes shirt & supplies		Program Fee: \$80 per volunteer week, fee includes field trip ticket, transportation, camp shirt, & supplies

CAMPS

(Both camps based at the Lodge in Twin Pines Park)

Hawks

Kindergarten-2nd grade campers

Eagles

3rd-5th grade campers

VOLUNTEER WEEKS REQUESTED

(please circle the weeks)

Week 1 June 17-June 21
Week 2 June 24-June 28
Week 3 July 1-July 5 (No camp on July 4)
Week 4 July 8-July 12
Week 5 July 15-July 19
Week 6 July 22-July 26
Week 7 July 29-Aug 2
Week 8 Aug 5-Aug 9

Returning CIT's:

First year returners or CIT's who did not volunteer in 2018: You must submit ONE reference form from a non-family member with your application.

No Supplemental Questionnaire form needed.

Experienced CIT's (2+ years including 2018): Please submit an application only.

No reference or Supplemental Questionnaire forms needed.

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Name: _____ Grade: _____ Age: _____ School Attended: _____

CIT Supplemental Questionnaire

Please take a moment to answer the following questions as best as you can. Your answers will help us get to know you. Please type or print your answers neatly.

1.) How did you hear about the Belmont CIT program?

2.) Why are you interested in becoming a CIT?

3.) Describe your experience working with children (paid or volunteer).

4.) Is there a special area of camp activities that you feel is your strength? (For example: Arts & Crafts, Games, Sports, Drama/Theatre, Nature). Please explain how your “strength” will benefit our camp programs.

Counselor In Training (CIT) Reference Form

Directions to Applicant: Please print your name and the references name legibly before giving form to your reference.

Dear Reference,

This applicant has applied to the Counselor In Training (CIT) Program with the City of Belmont Parks & Recreation Department. and has chosen you as a reference. The primary purpose of this program is to teach Leadership Skills that will benefit the CIT in his/her home, school, and community. The program is designed to teach Leadership Skills including communication, sound decision-making, and conflict resolution. These skills are taught through discussions, teambuilding, and hands-on leadership opportunities. Since the applicant will be working directly with children as part of the training, it is very important that we select highly motivated and capable teens as CITs.

Please mail this form to us directly:
This form will be kept confidential.

Belmont Parks& Recreation Dept. Attn: CIT Program
30 Twin Pines Lane, Belmont, CA 94002

Applicant's Name: _____

Reference's Name: _____

How long have you known the applicant? _____ **In what capacity?** _____

What specific reason(s) would you give for selecting this individual into the CIT program?

What are his or her strengths as a positive Leader/Role Model in his or her community?

In what areas does this individual need to mature and grow to be a stronger Leader/Role Model in his or her community?

Do you know any reason why this applicant should not be working with children? _____

Thank you for completing this reference. Please note that incomplete references may affect the applicant's selection. Feel free to provide additional comments on a separate sheet of paper. If you have any questions or concerns, please contact the Recreation Coordinator by phone at 650-637-2927.

Reference Signature: _____

Date: ____/____/____

Reference Phone: (____) ____ - ____ **Reference E-Mail:** _____

Address: _____